

Sunshine Learning Center



Handbook 2017-18

www.sunshinelearningcenter.org

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My Mission Statement

My mission is to provide children with a positive learning experience while addressing their spiritual, emotional, and educational needs. It is important to me to share God's love in this learning environment.

My Philosophy

Teaching, to me, is a great honor. I am humbled that a parent would entrust a child into my care and allow me to educate that child.

With that in mind, I teach the child as if he/she were my own child. I believe this is accomplished by providing a unique education in a caring environment, which encourages a love of God and family.

A quality education (laced with the teaching of morals, values, manners, citizenship, and spiritual growth) is presented through the use of a blended Christian curriculum.

I believe that all children can learn. But each child is unique. By providing small group instruction, I give each child the individual instruction and time needed for learning-to the best of his/her ability.

As our children gain educational knowledge, with our help, they can be molded into responsible, respectful, loving, compassionate people who can step into the adult world and make an impressive difference.

This is my mission. This is my philosophy.

This is my dream

STATE REQUIREMENTS

Students attending Sunshine Learning Center are homeschooled students whose parents choose to pay for small group tutoring. Sunshine Learning Center is NOT a school; it is a tutoring center. Families are required to register their child as a homeschooled student with the state. Each family must name their own “home school”. For example, my grandchildren attend Cheramie’s School of Learning. When you register, you DO NOT use Sunshine Learning Center as your school name.

The information below is directly from www.louisianabelieves.com

REGISTERED NONPUBLIC SCHOOLS (NOT SEEKING STATE APPROVAL)

Louisiana families and schools also have the option of educating children at a Registered Nonpublic School (Not Seeking State Approval).

Registered schools must register each year in order to be in compliance with Louisiana’s compulsory attendance law.

For more information, please see the [Registered Non Public School Guidelines](#).

NEW ONLINE REGISTRATION SYSTEM

Families and schools may now use a simple, user-friendly online registration system to submit their nonpublic school registration. This new system will allow a registered nonpublic school to complete their registration online instead of submitting a registration letter.

Once the registered nonpublic completes the online form, they will receive an automatic registration confirmation via e-mail. A similar system will also be available for families wishing to submit a **Home Study Application**.

**CLICK HERE TO REGISTER
A NONPUBLIC SCHOOL
(Not Seeking State Approval)**

**FAMILIES AND SCHOOLS MAY LEARN MORE ABOUT THIS NEW ONLINE SYSTEM BY
REVIEWING THE FOLLOWING RESOURCES:**

- [Home Study/Registered Nonpublic School Online System Announcement Flier](#)
- [Home Study/Registered Nonpublic School Online System FAQ](#)

Registered Nonpublic Schools without internet access may still submit a paper, signed registration letter instead of using the online system. Please refer to the [Registered Non Public School Guidelines](#) for more information

DRESS CODE

Our personal appearance should reflect respect for ourselves and for the learning center.

- Shirts and dresses should have sleeves. They ***must*** cover underclothes.
- Girls should wear shorts under dresses.
- Shorts may be worn. They ***must*** cover underclothes.
- Pants ***must*** be worn properly and should be in acceptable condition.
- Any print/graphics must be appropriate in a Christian learning center.

FIELD TRIPS:

- *All students are requested to wear our field trip t-shirt and follow SLC dress code.*

SUPPLIES/MATERIALS/BOOKS

Most supplies, materials, and books are provided. The students may bring their own pencils and art supplies. Students DO need:

- headphones
- iPad/computer
 - o If you are an eLearning student, refer to www.elearningk12.com for computer requirements.

Below are optional items:

- homework binder (if you do not provide a personal binder, one will be assigned to you)

TUITION

Unless you have paid for the year, tuition is due on the **1st** of each month. If you are paying by the month, the monthly payment plan begins in August and ends in May. Although some students do not have class in August, it is a tuition-paying month.

- *There will be a \$20 late fee for any payments made after the 10th of the month.*

REGISTRATION

- Students must be potty-trained.
- Contact the center for registration information.

PARENT COMMUNICATION

- Parents are encouraged to check and sign their child's binder **daily**.
- TEXT messaging, email, and will be used for primary communication.
- Parents will be directed to www.sunshinelearningcenter.org for notes, our calendar, and more detailed information.
- Parent-teacher conferences will be scheduled as needed. Please do not try to conference during the learning center's hours. It is important for us to stay on schedule and to respect each student's privacy.

MEDICATIONS

No medications will be administered.

SNACKS

WE ARE A NUT-FREE CENTER.

If you have ANY questions, contact Trixy: 985-696-7060

Trixy has also provided a website which she trusts: snacksafely This website lists accepted snack options.

Although students are required to bring their own snacks, we will have water and snacks available at a cost.

- o Water \$1.00
- o Snacks \$ 1.00

BINDER SYSTEM/CLASSWORK/HOMEWORK

Parents should check the binder daily, and sign the task list.

TASK LIST

The task list is the student's weekly planner, and parent/teacher communication.

HOMEWORK

- All students must sign up for the "My Homework" app. This is the student planner and where homework assignments will be posted.
- All classwork that has not been completed is assigned as homework.

FOLDERS

Black: Papers to keep at home, etc

Red: Reading

Yellow: Spelling/Phonics

Orange: English

Purple: Writing

Blue: Math

Green: History and Science

NOTE: The folders are property of Sunshine Learning Center. Please do not write on the folders. Do not remove the folders from the binder.

GRADES

Although we keep a grading sheet (progress report/report card) Sunshine Learning Center does not keep student records. Parents are responsible for keeping tests and other graded activities.

SCALE	
A	100-93 %
B	92-85
C	84-75
D	74-67
F	66 or below

Mark Quality

Points Standard Achievement Code

A 4 100-93% Superior

B 3 92-85% Good, above average

C 2 84-75% Average

D 1 74-67% Below average,

barely passing

F 0 66% or below Failing

S - - Satisfactory

N - - Needs Improvement

U - - Unsatisfactory

I - - Incomplete Work

ABSENCES

- Attendance is regulated by parents. It is the parent's responsibility to make sure their child is on track.
- Students are required to complete the assigned work. If a student does not complete the assigned work, a meeting will be arranged to discuss an appropriate academic pathway.

- If the student misses classes, the parent should make arrangements for the student to make up the work missed.
 - o Complete assignments at home
and/or
 - o Schedule tutoring classes.
 - \$30/hour for one to one tutoring
 - \$20/hour/student for group makeup

EMERGENCY CLOSINGS

In the event of weather- we will follow the Lafourche Parish School advisories.

DROP OFF/PICK UP

Classes will start at the designated times. Please have your child at the center before the class is to begin. This gives him/her time to unpack and get settled.

Please pick up your child no later than 10 minutes after classes have ended.

In order to keep traffic running smoothly, we request that you **enter our street from LA 1, West 164th**. Because of limited parking, we encourage the parents to wait in their cars. We will bring the students out on the porch (weather permitting), and dismiss/escort in an orderly manner. Do not attempt to turn around. To leave, **continue down the street. There are at least four alternative exits.** Thanks!

BEHAVIOR MANAGEMENT

Ultimately, parents are the disciplinarians.

1-2-3 Magic will be our base program. (www.123magic.com)

Simply put:

- Student will be redirected.
- If redirecting does not produce the appropriate action, we will give the choices:
 - o Obey
 - o Consequence (time out/punish work)
 - o Count.
- If that is not enough, the parent will be called. The parent will remove the student from the center for the remainder of the day.
- If the student is unable to comply, a meeting will be arranged to discuss an appropriate academic pathway.

OUR SCHEDULE

We will follow [Lafourche Parish School's schedule](#) (with the exception of our start date).